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25X1

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18 February 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT: Progress Report, Records & Registration Staff, OTR
week of 12-18 February 1953

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1. Students presently in TRS Courses:

[Empty box for TRS Courses data]

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2. Students presently in TRG Courses:

a. Personnel in TRG courses:

Basic Intelligence Course #7		27
Reading Improvement Course #9		
FI/PP/PM Personnel	16	
Other Agency Personnel	<u>49</u>	65
Clerical Refresher Course #21		
Typing I	7	
Typing II	10	
Typing Shortcuts	3	
Shorthand I	5	
Shorthand II	5	
Intermediate Shorthand	8	
English Usage	<u>6</u>	44
CIA Presentation Program		70
Research Techniques Training Class		8
Clerical Induction Training (D St.)		37
Clerical Orientation Courses #35-#37		34

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JOB NO. BOX NO. FILE NO. DOC. NO. 147 NO CHANGE
IN CLASS/ (DE)CLASS/ CLASS CHANGED TO
NEXT REV DATE 29 REV DATE Nov 79 REVIEW
NO. PGS 2 CREATION DATE ORG COMP
REV CLASS C REV COORD. AUTH:

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CIA Language Lab.

Regular

24

Self-Study

142

166

Total TRG

451

b. Personnel in External Training arranged by TRG:

Defense Schools

Air War College

1

Armed Forces Staff College

1

Army War College

1

Intelligence Staff Officers Course

1

Industrial College of the Armed Forces

1

National War College

3

Naval War College

1

Strategic Intelligence School

3

Counter Intelligence School

2

14

Officers Candidate School

Army

15

Air Force

11

Navy

10

Marines

3

39

Language Training External

Georgetown University

UTL #24

7

SRA #1

2

SRS I-Groups 4 & 5

9

SRS II-Groups 3 & 4

15

SRS/L

4

SRC

6

Special G'town Courses

52

95

FBI Language

10

Misc. Lang. Requests Approved

5

FBI-Near East Lang. & Area Program

6

FBI-Near East Seminar

6

12

IBM

4

Misc. External Training Requests Approved

6

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3

Attendance at ICGAF Lectures

10

Attendance at SIS Lectures

3

Total External

201

Grand Total

835

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Registrar, OTR

451
201
652

183
451
201
835

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